



Power Transmission Solutions

T D Cross Limited
Shady Lane
Great Barr
Birmingham
B44 9EU

APPLICATION FOR EMPLOYMENT

All information supplied on this form will be treated as strictly confidential

Position Applied For:

1) Personal Details

Title:	Mr / Mrs / Miss / Ms	
Surname:		Forename(s):
Address:		Telephone Daytime:
		Evening:
		Mobile:
Postcode		Date of Birth:
Gender	Male / Female	Nationality:
National Insurance Number:		
Marital Status:		
Number of Children:		

2) Present/Most Recent Employment

Position:	Salary:
Employer's Name & Address:	Date Commenced:
	Date Terminated (if applicable):
	Length of Notice:
	Reason for Leaving:
Summary of main duties and key areas of responsibility:	

3) Previous Employment

Provide at least a 5 year career history or to place of education. CVs may be attached if available.

Employer's Name & Address	Position Held	Main Duties And Key Areas Of Responsibility	Dates		Reason For Leaving & Salary
			From	To	

4) References

Provide details of two referees, one of whom must be a current or recent employer. Referees will only be approached with your permission.

Name:	Name:
Address:	Address:
Position:	Position:
Tel No:	Tel No:

5) Secondary/Further Education

School/College/University	Qualifications Gained	Dates

6) Relevant Training/Recognized Certificates

Institution	Qualifications Gained	Dates

7) Other Information

Interests/Leisure Activities:		
Do you hold a current driving licence?	YES / NO	
Do you own a car?	YES / NO	
Have you any driving endorsements	YES / NO	
If Yes give details of offence and number of points received		
Are you related to anyone who works for us? YES/NO (If yes, please give name and relationship)		
HEALTH		
Please state the number of days sickness absence in the two years:		
DISABILITY DISCRIMINATION ACT 1995		
Do you have any illnesses/disabilities?	YES/NO	
Are you registered disabled?	YES/NO	Registration Number:
REHABILITATION OF OFFENDERS ACT 1974		
Do you have any convictions which are regarded as not spent:	YES / NO	
If yes, please provide details of date, court, details of offence and sentence		
Do you currently have any form of secondary employment i.e. Magistrate, Councillor, Territorial Army, Bar Work, Directorships etc. If Yes give details		YES / NO
Do you require a permit to work?	YES / NO	
Are you a European Economic Area Citizen	YES / NO	
Are you currently working in the UK on a work permit	YES / NO	

8) Declaration

I declare that the information given in this application is true and correct.

I understand that any false information may result in my dismissal if appointed.

Signed: Date:

All candidates who are invited for interview will be asked for documentary proof of qualifications and proof of entitlement to work in the U.K. i.e. Birth Certificate, Passport, National Insurance card showing N.I number and Work Permit.

OFFICE USE ONLY

Interviewer:	Date:
Comments:	

Interviewer:	Date:
Comments:	

Interviewer:	Date:
Comments:	

Reference Check:

Referee Comments:	Referee Comments:
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Documents Received:

Birth Certificate:	YES / NO	Passport:	YES / NO
National Insurance Card showing NI No:	YES / NO	Work Permit:	YES / NO